McLane Truck Order Failure Troubleshooting

When there are multiple vender items linked to the same order item in the Order Guide, Yellow Boxes appear on the order in RTI under the "Vendor Description" column. These items could have been added to the guide recently or could be replacement items.

The Yellow Box is asking you to click on it and tell the RTI Order which item to select.

To fix the McLane truck order please follow this sequence:

- Create the order and then click OK to save.
- When you click OK to save, RTI will check the order and create the <u>Yellow Boxes</u> if there is an item linking issue
- Open the order back up and go though it to see if there are any Yellow Boxes under "Vendor Description".
- If there are any Yellow Boxes, click on each one and choose the appropriate item you are trying to order.
- Once all the Yellow Boxes are taken care of, click on **SEND ORDER**.

If you still receive an error, even after fixing all of the Yellow Boxes, please contact the IT Dept for help.