# **Quick Reference Guide for the New Credit Card Machines**

## A new button under Manager Functions:

If the credit card machine ever isn't responding or says "Arbys Secured by Freedom Pay" this is the button to reset it with that error.

|                   | Ne             | Sew Order |         |                   | Lunch              | Side,<br>& De          | Drinks<br>ssert              |                                |         | [Ena<br>Mal    | ible]<br>ke         | Delive              | ry                          |                     | Fu            | inctions                |
|-------------------|----------------|-----------|---------|-------------------|--------------------|------------------------|------------------------------|--------------------------------|---------|----------------|---------------------|---------------------|-----------------------------|---------------------|---------------|-------------------------|
| Lat millew Order  |                |           |         |                   |                    |                        |                              | \$1 Char                       | ity     | Charity        |                     |                     |                             |                     |               |                         |
| Trainil           | 10 11          | ainin     | 1 m     | inind             |                    |                        |                              |                                |         |                |                     |                     |                             | Free Cha            | rity F        | ree Charity             |
| Homma Homma       |                |           |         | Manage<br>Drawers |                    |                        | Complete<br>Scanner<br>Setup |                                |         |                | Enroll              | Finger<br>Int       | Shake                       |                     | Drink         |                         |
|                   |                |           |         |                   |                    |                        |                              | Edit<br>Punches                |         |                | Reroute<br>Register | Rero                | oute                        | 50% Ot              | f F           | athers Dav              |
| Trainil           | 19 Tr          |           | Tra     | ininc             | Delete<br>Checkout | Edit<br>Check          | t<br>out                     | Print<br>Checkout              |         |                |                     | Rero<br>Kito<br>Vic | bute<br>hen<br>leo          | Smoke<br>Brisket/C  | d \$!<br>iyro | .00 Off \$15<br>+ Order |
| Human Human Human |                |           |         | Ine. A            | ****               | Recall C               | order                        | >>>>                           | Print F | Receipt        | 1.                  | Rerou<br>to Si      | te MF<br>licer              |                     |               |                         |
| 1.0               | . 11           | 1.50      |         | L.L.              |                    |                        |                              |                                | Start   | New<br>eck     |                     | Freed               | omPay<br>lity               |                     |               |                         |
| Trainil           | 19 Tr          |           | 112     | ining             | Refund<br>Process  | Manu<br>Gift C<br>Entr | ard C                        | Manual<br>Credit Card<br>Entry | No      | Тах            |                     | Man<br>Rep          | ager<br>orts                | Unassigr<br>Promoti | ed<br>on      | SOFI<br>Meal            |
| /                 |                |           | $\sim$  |                   |                    |                        |                              |                                |         |                |                     |                     |                             |                     |               |                         |
| Delete            | Cance<br>Check | Rep       | eat Qu  | uantity           |                    |                        |                              |                                |         |                |                     |                     | Done                        | Sauce<br>Packets    | Modif         | ltem<br>Build           |
| Dine In           | Carry<br>Out   | Subtotal  | Cash \$ | Exact             | S Next S           | \$5                    | \$10                         | \$20                           | \$50    | Close<br>Check | Split<br>Order      | Apply<br>Coupon     | Discount<br>& Gift<br>Cards | Payment<br>Device   | Guest<br>Name | Exit                    |
| Register 1        |                |           |         | Online            |                    |                        | Trai                         | ining Cashier                  | 1       |                |                     |                     |                             |                     | 3/7/202       | 3 1:34:04 PA            |

When it is pressed it will launch the troubleshooter, there should be green lights in slots 1, 2, and 4. They are working on the 3<sup>rd</sup> light currently it stays red, but should be green as well. If any of these are red and not supposed to be there is a button that says reset, touch it and it will restart the services. If this does not work or if the lights are green and the machine doesn't respond see below:



Whenever a register is closed this should be on the screen. If it is not check the Freedom Pay utility, and/or reboot the credit card machine.

To do a quick reboot on the credit card machine hold down the yellow  $\leq$ , and hold down the # at the same time. NEVER reboot by unplugging the credit card machine from power, or the computer. If you do it will take 20+ minutes for it to come back up.

|                    |            |                        |                | -   |                |
|--------------------|------------|------------------------|----------------|-----|----------------|
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| 17                 | 1 = 2      | ABC 3 DEF              | 8              |     |                |
|                    | 4 GHT 5    | ла. <mark>6 мно</mark> | <b>《</b>       |     | and the second |
| Presta V           | 7 ms 8     | TUV 9 WZY              |                |     | THE            |
| The second         | FO         | .,#*                   |                |     | A States       |
| Contraction of the |            |                        | 144            |     |                |

### How to process transactions

There is no longer a 'credit card' or 'gift card payment', the button is now Payment Device and covers all types of card transactions.

| New Order<br>Eat InNew Order |                            |          |         |        | Lunch                   | S          | ide, Drinks<br>& Dessert   |            |       | Mak<br>Mea         | ke<br>al       | Deliver         | у                           |                   | Fur           | nctions        |
|------------------------------|----------------------------|----------|---------|--------|-------------------------|------------|----------------------------|------------|-------|--------------------|----------------|-----------------|-----------------------------|-------------------|---------------|----------------|
| -                            | 10 1                       | laint    | T.al    | hind   | Employ<br>Meal          | ee         |                            | 105        | % Off | Open               | %              |                 |                             |                   |               |                |
|                              | <b>I</b> Y <b> </b> [      |          |         | IIIIy  | Manage<br>Meal          | er         |                            | 15         | % Off | Open               | \$             |                 |                             |                   |               |                |
| a tali                       | M -                        | L. Gov   |         | -lan   | Make<br>It<br>Right     |            | Mobile<br>Make It<br>Right | 209        | % Off |                    |                |                 |                             |                   |               |                |
| Training Training Training   |                            |          |         |        | Query<br>Card<br>Balanc | Gift<br>:e |                            |            |       | \$5.00<br>\$15+ Oi | Off<br>rder    |                 |                             |                   |               |                |
|                              | - Charles Charles Char     |          |         |        |                         | e to<br>rd |                            |            |       | 30% C<br>\$10+ Oi  | )ff<br>rder    |                 |                             |                   |               |                |
| Trainii                      | Training Training Training |          |         |        |                         | ift        |                            |            |       | \$5.00<br>\$20+ Oi | Off<br>rder    |                 |                             |                   |               |                |
|                              |                            |          |         |        | Manua<br>Gift Co        | al         |                            |            |       |                    |                |                 |                             |                   |               |                |
| Delete                       | Cancel<br>Check            | Repe     | eat Qua | antity | Entry                   |            |                            |            |       | Scanner            | Test           |                 |                             | Sauce<br>Packets  | Modify        | Misc.<br>Items |
| Dine In                      | Carry<br>Out               | Subtotal | Cash \$ | Exact  | Next \$                 | \$5        | \$10                       | \$20       | \$50  | Close<br>Check     | Split<br>Order | Apply<br>Coupon | Discount<br>& Gift<br>Cards | Payment<br>Device | Guest<br>Name | Exit           |
| Register 1                   |                            |          | 0       | Inne   |                         |            | Trai                       | ining Cash | ier 1 |                    |                |                 |                             |                   | 3/7/2023      | 1:46:26 PM     |

#### 

If a customer wants to do a split transaction:

\*\*\*Cash-Credit

Put in the cash amount first, then press payment device after the cash is entered

#### \*\*\*Gift – any other type

Process the gift card first then the other type

\*\*\*2 different credit cards- (Mike is looking into a way making this easier but this is currently the only option)

| Ckn Bacon Swiss Meal   \$9.99   Meal - Drink Substitution   Coke   Diet     Ckn Bacon Swiss SAk   Small Drink   Med Drink   Large Drink   Orange Julce   Hot   Classic   Diet                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Order #106<br>Fat l¤Order #106 |                                    |                           | Lunch                  | Side, Drinks<br>& Dessert            |                           | s                            |                             | [Enable]<br>Make           |                  | Delivery             |                 |                  |                         | Fun                   | ctions             |                     |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|------------------------------------|---------------------------|------------------------|--------------------------------------|---------------------------|------------------------------|-----------------------------|----------------------------|------------------|----------------------|-----------------|------------------|-------------------------|-----------------------|--------------------|---------------------|
| Ckn Bacon Swiss-SM   Small Drink   Med Drink   Large Drink   Orange Juice   Hot   Classic   Dr.   Lemonade   Dr.   Lemonade   Beverages   Lemonade   Beverages   Dr.   Lemonade   Beverages   Boxt   Hot   Dr.   Lemonade   Boxt   Dr.   Lemonade   Boxt   Dr.   Lemonade   Boxt   Dr.   Lemonade   Boxt   D                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Ckn Bacon Swi                  | iss Meal                           | 106                       | \$9.99                 | -                                    | 1                         | Meal                         | - Drin                      | k Sub                      | stit             | ution                |                 |                  |                         | Coke                  | Diet               | Sprite              |
| Drink-SM   Small Sweet<br>Tea   Med Sweet<br>Tea   Large Sweet<br>Tea   Bottled<br>Water   Juice<br>Box   Peach<br>Lemonade   Bard's<br>Root   H C<br>Fruit   Peach<br>Root     Drink-SM   Small<br>Unsweet Tea   Unsweet Tea   Unsweet Tea   Milk   Small Strawberry<br>Lemonade   Bard's<br>Root   Fruit   Peach<br>Root     Drink-SM   Small<br>Jamocha   Small<br>Chocolate<br>Shake   Small<br>Shake   Small<br>Caramel<br>Shake   Small<br>Caramel<br>Shake   Small<br>Shake   Small<br>Caramel<br>Chocolate   Small<br>Shake   Small<br>Caramel<br>Caramel<br>Shake   Med<br>Med<br>Med<br>Med<br>Caramel<br>Shake   Med<br>Caramel<br>Caramel<br>Shake   Med<br>Med<br>Caramel<br>Chocolate   Med<br>Caramel<br>Caramel<br>Chocolate   Med<br>Caramel<br>Caramel<br>Caramel<br>Shake   Med<br>Caramel<br>Caramel<br>Shake   Med<br>Caramel<br>Caramel<br>Shake   Med<br>Caramel<br>Caramel<br>Shake   Med<br>Caramel<br>Caramel<br>Shake   Med<br>Caramel<br>Caramel<br>Shake   Med<br>Caramel<br>Shake   Med<br>Caramel<br>Shake   Med<br>Caramel<br>Caramel<br>Shake   Med<br>Caramel<br>Shake   Med<br>Caramel<br>Caramel<br>Shake   Med<br>Caramel<br>Shake   Med<br>Caramel<br>Shake   Med<br>Caramel<br>Shake   Med<br>Shake   Med<br>Caramel<br>Shake   Med<br>Shake                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Ckn Bac<br>Curly Fr            | Ckn Bacon Swiss-SM<br>Curly Fry-SM |                           | Small Drink            | Med Di                               | rink La                   | arge Drink                   | Orange Ju                   | lice f                     | Hot<br>Beverages | Cl.<br>Lem           | assic<br>ionade |                  | Dr.<br>Pepper           | Coke<br>Lemon-<br>ade | Mello              |                     |
| Curly Fir/SM Small<br>Unsweet Tea Med<br>Unsweet Tea Large<br>Unsweet Tea Milk Strawberry<br>Lemonade Beer Punch Cole<br>Sugar Cole<br>Fanta Fanta Fanta   Drink-SM Small<br>Small Med<br>Caramet<br>Shake Med<br>Shake Med<br>Caramet<br>Shake Med<br>Shake Med<br>Caramet<br>Cinn Shake Med<br>Shake Med<br>Caramet<br>Cinn Shake Med<br>Shake Med<br>Shake Med<br>Caramet<br>Cinn Shake Med<br>Shake Med<br>Shake Med<br>Caramet<br>Cinn Shake Med<br>Shake Med<br>Caramet<br>Cinn Shake Med<br>Shake Med<br>Shake Med<br>Shake Med<br>Shake Med<br>Shake Med<br>Cinn Shake Med<br>Shake Med<br>Shake Med<br>Shake Med<br>Shake Large<br>Fioat Large<br>Fioat Large<br>Fioat Large<br>Fioat Size Up Extra Lite Med<br>Large                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Crispy Ckn Me                  | Ckn Meal \$9.49                    |                           | Small Sweet<br>Tea     | Med Sw<br>Tea                        | veet La                   | arge Sweet<br>Tea            | Bottled<br>Water            |                            | Juice<br>Box     | Pe                   | each<br>Ionade  |                  | Barq's<br>Root          | Hi C<br>Fruit         | Diet Dr.<br>Pepper |                     |
| Small                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Curly Fr                       | Curly Fry-SM                       |                           |                        |                                      | Mec<br>Unswee             | i<br>t Tea Ur                | Large<br>nsweet Tea         | Milk                       |                  |                      | Strav<br>Lem    | wberry<br>ionade |                         | Beer<br>Coke<br>Zero  | Punch<br>Fanta     | Power-              |
| Med <td></td> <td>Trainil</td> <td>Small<br/>Jamocha<br/>Shake</td> <td>Sma<br/>Chocol<br/>Shak</td> <td>ll<br/>late<br/>se</td> <td>Small<br/>Vanilla<br/>Shake</td> <td>Small<br/>Carame<br/>Cinn Shal</td> <td>l Si<br/>ke</td> <td>mall Mint<br/>Shake</td> <td></td> <td></td> <td></td> <td>Sugar<br/>Fanta</td> <td>Zero</td> <td>ade</td>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                | Trainil                            | Small<br>Jamocha<br>Shake | Sma<br>Chocol<br>Shak  | ll<br>late<br>se                     | Small<br>Vanilla<br>Shake | Small<br>Carame<br>Cinn Shal | l Si<br>ke                  | mall Mint<br>Shake         |                  |                      |                 | Sugar<br>Fanta   | Zero                    | ade                   |                    |                     |
| Large Large Large Vanilla Choolate Shake Shake Shake Shake Shake Choolate Shake Shake Shake Shake Shake Shake Choolate Float Float Float Float Float Float Float Shake S | I Mire A                       | [] MIL.                            |                           | Mires 0                | Med<br>Jamocha<br>Shake              | Mec<br>Chocol<br>Shak     | i<br>late <sup>Me</sup><br>e | ed Vanilla<br>Shake         | Med<br>Carame<br>Cinn Shal | l<br>ke          | Med Mint<br>Shake    |                 |                  |                         |                       | Jugui              |                     |
| Small Med<br>Coke Large<br>Float Size Up Extra Lite   Small Med<br>Float Large<br>Root Beer<br>Float Soit Ber<br>Float                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | . Line                         |                                    | Large<br>Jamocha<br>Shake | Larg<br>Chocol<br>Shak | Large La<br>Chocolate Va<br>Shake Si |                           | Large<br>Carame<br>Cinn Shal | l<br>ke                     | arge Mint<br>Shake         |                  | Kid's Combo<br>Items |                 |                  |                         | SPIRE<br>Flavors      |                    |                     |
| Small Med Root Beer Float Float Size Down Ice Lemon H                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | TRAININ                        | Training Training Training         |                           |                        |                                      | Med<br>Cok<br>Floa        | Med<br>Coke<br>Float         |                             |                            |                  |                      |                 | Size Up          |                         | Extra                 | Lite               | Side                |
| Council Counci |                                |                                    |                           |                        | Small<br>Root Beer<br>Float          | Mec<br>Root B<br>Floa     | i<br>eer F<br>t              | Large<br>Root Beer<br>Float |                            |                  |                      | Size Down       |                  | own                     | lce                   | Lemon              | Half n'<br>Half Tea |
| Delete Cancel Repeat Quantity Small Dr Med Dr Large Dr Done Item Build Modify                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Delete Ca                      | ancel Re<br>heck Re                | Repeat                    | Quantity               | Small Dr<br>Pepper Float             | Med Dr<br>Pepper Float P  |                              | Large Dr<br>pper Float      |                            |                  |                      |                 | Dor              | ne                      | ltem<br>Build         | Modify             | Misc.<br>Items      |
| Dine In Carry Out Subtotal Cash S Exact S Next S S5 S10 S20 S50 Close Split Check Order Apply Discount Cards Payment Device Name                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Dine In Car<br>Ou              | rry<br>ut Subtota                  | otal Casi                 | h\$Exac                | t\$Next\$                            | \$5                       | \$10                         | \$20                        | \$50                       | Close<br>Check   | Split<br>Order       | Apr<br>Cou      | pon Bi           | scount<br>Gift<br>Cards | Payment<br>Device     | Guest<br>Name      | Exit                |

- 1) Enter the order as normal
- 2) Press the 'Split Order' Button
- 3) Press the "Add" Button and a second screen pops up
- 4) Highlight the meal/items to move to the second part. You cannot separate a meal it must stay together.
- 5) Click the second part that just opened and the item(s) will move over





- 6) once all items have been moved over and the check split into 2 (or more) parts click done.
- 7) Once back to the main screen you can now see below the order a 1 and a 2 (or more) these are the 2 parts that you just separated so they can be rung up with different tenders.

| Grder #106                            | Lunc                        | Side, Drinks<br>& Dessert     |                                                                                   |                                | [Enable]<br>Make          | Deliver             | ry                          |                   | Fun             | octions             |
|---------------------------------------|-----------------------------|-------------------------------|-----------------------------------------------------------------------------------|--------------------------------|---------------------------|---------------------|-----------------------------|-------------------|-----------------|---------------------|
| Crispy Ckn Meal                       | \$9.49                      | Me                            | eal - Drir                                                                        | nk Subst                       | titution                  |                     |                             | Coke              | Diet            | Sprite              |
| Crispy Chicken-SM<br>Curly Fry-SM     | Small Dri                   | nk Med Drink                  | Large Drink                                                                       | Orange Juice                   | Hot<br>Beverages          | Classic<br>Lemonad  | de                          | Dr.<br>Pepper     | Lemon-          | Mello<br>Yello      |
| Drink-5M                              | Small Swa<br>Tea            | et Med Sweet<br>Tea           | : Large Sweet<br>Tea                                                              | Bottled<br>Water               | Juice<br>Box              | Peach<br>Lemonad    | de                          | Barq's<br>Root    | Hi C<br>Fruit   | Diet Dr.<br>Pepper  |
| twining twining two                   | Small<br>Unsweet            | Med<br>Tea Unsweet Te         | Large<br>Unsweet Tea                                                              | Milk                           |                           | Strawber<br>Lemonad | rry<br>de                   | Coke<br>Zero      | Fanta<br>Orange | Power-<br>ade       |
| Ilgunna Ilgunna Ilg                   | Small<br>Jamoch<br>Shake    | Small<br>Chocolate<br>Shake   | all Small Small Small Mint<br>olate Vanilla Caramel Shake<br>ake Shake Cinn Shake |                                | Fanta                     | Zero<br>Sugar       |                             |                   |                 |                     |
|                                       | Med<br>Jamoch<br>Shake      | Med<br>a Chocolate<br>Shake   | Med Vanilla<br>Shake                                                              | Med<br>Caramel<br>Cinn Shake   | Med Mint<br>Shake         |                     |                             |                   |                 |                     |
| Training Training Tra                 | Large<br>Jamoch<br>Shake    | Large<br>a Chocolate<br>Shake | Large<br>Vanilla<br>Shake                                                         | Large<br>Caramel<br>Cinn Shake | Large Mint<br>Shake       | Kid                 | i's Combo<br>Items          |                   |                 | SPIRE<br>Flavors    |
|                                       | Small<br>Coke<br>Float      | Med<br>Coke<br>Float          | Large<br>Coke<br>Float                                                            |                                |                           | s                   | ize Up                      | Extra             | Lite            | Side                |
| 1 2                                   | Small<br>Root Be<br>Float   | Med<br>Root Beer<br>Float     | Large<br>Root Beer<br>Float                                                       |                                |                           | Siz                 | ze Down                     | ice               | Lemon           | Half n'<br>Half Tea |
| Delete Cancel Repeat Qu               | antity Small D<br>Pepper Fl | r Med Dr<br>Dat Pepper Floa   | Large Dr<br>At Pepper Float                                                       |                                |                           | Done                |                             | ltem<br>Build     | Modify          | Misc.<br>Items      |
| Dine In Carry<br>Out Subtotal Cash \$ | Exact \$ Next :             | \$5                           | \$10 \$20                                                                         | \$50 C                         | Close Split<br>heck Order | Apply<br>Coupon     | Discount<br>& Gift<br>Cards | Payment<br>Device | Guest<br>Name   | Exit                |

Drawer Check out: Is pretty much the same as before the new machines, only difference is the POS side of the screen in RTI will now auto-populate with the credit card amounts, and you just have to copy that over to the till side. It is impossible to have shortages/overages in credit/gift cards as it is all automatic. You also do not have to check the 'credit card' button under Cash Management in RTI anymore as it is all automatic.

#### 

#### Misc Gift Card Buttons

| New Order                                                |                |          |        |         | Lunch                     | Sic<br>&   | de, Drinks<br>Dessert      |            |       | Mak<br>Mea           | ie<br>al                | Deliver         | У                           |                   | F             | unctions         |
|----------------------------------------------------------|----------------|----------|--------|---------|---------------------------|------------|----------------------------|------------|-------|----------------------|-------------------------|-----------------|-----------------------------|-------------------|---------------|------------------|
| Trainit                                                  |                |          | 1      | ining   | Employe<br>Meal           | ee         |                            | 10%        | 6 Off | Open                 | %                       |                 |                             |                   |               |                  |
|                                                          |                |          |        |         | Manage<br>Meal            | er         |                            | 15%        | 6 Off | Open                 | \$                      |                 |                             |                   | _             |                  |
|                                                          | 1              | Linn     |        | Linn    | Make<br>It<br>Right       |            | Mobile<br>Make It<br>Right | 20%        | 6 Off |                      |                         |                 |                             |                   | _             |                  |
| Training Training Training<br>Training Training Training |                |          |        |         | Query (<br>Card<br>Balanc | Gift<br>e  |                            |            |       | \$5.00 (<br>\$15+ Or | Off<br><sup>-</sup> der |                 |                             |                   |               |                  |
|                                                          |                |          |        | Lahan   | Add Value<br>Gift Car     | e to<br>rd |                            |            |       | 30% O<br>\$10+ Or    | off<br>der              |                 |                             |                   | _             |                  |
|                                                          |                |          |        |         | Buy G<br>Card             | ift        |                            |            |       | \$5.00 (<br>\$20+ Or | Off<br>der              |                 |                             |                   |               |                  |
| 1                                                        |                |          | $\sim$ | 2       | Manua                     | l,         |                            |            |       |                      |                         |                 |                             |                   |               |                  |
| Delete                                                   | Cance<br>Check | Repe     | eat Q  | uantity | Entry                     | a          |                            |            |       | Scanner              | Test                    |                 |                             | Sauce<br>Packets  | Modif         | y Misc.<br>Items |
| Dine In                                                  | Carry<br>Out   | Subtotal | Cash   | Exact   | \$ Next \$                | \$5        | \$10                       | \$20       | \$50  | Close<br>Check       | Split<br>Order          | Apply<br>Coupon | Discount<br>& Gift<br>Cards | Payment<br>Device | Guest<br>Name | Exit             |
| Register 1                                               |                |          |        | Online  |                           |            | Trair                      | ning Cashi | er 1  |                      |                         |                 |                             |                   | 3/7/20        | 23 1:46:26 PM    |

This screen is found by pressing the "Discount & Gift Cards" button.

Button 1) how much is on a gift card

Button 2) Add funds to an existing gift card

Button 3) Sell a new gift card

Button 4) As we all know on occasion would get a 'no track on card' error with the old machines and had to type in the number by hand, this is for that.

When offered the choice between Credit/Debit, always pick Credit, if debit is chosen it will give an error and card will have to be reentered.

If there are any questions on this document please contact Paul at <u>za8892@aesgroupllc.com</u> (as he's the one that made it) or shoot him a text 262-308-9918

Any technical questions contact It at midwestsupport@aesgroupllc.com