

Termination of Employees

Please remember when a termination occurs to complete the normal steps (RTI, Talent Reef, Learning Hub). And the new added step of termination in Brinks.

- 1) Go to <https://admin6.brinkpos.net/Public/Login?ReturnUrl=%2f> and log in
- 2) Click On Staff
- 3) Click On employees
- 4) Find employee and click on their name
- 5) Click in the box under the 'Terminated' Column
- 6) Click ok to save/publish